

**DOUGLAS COUNTY DISTRICT ATTORNEY'S OFFICE**  
**POLICE REPORT REQUEST**

Please Print One Sheet per Case

STATE OF KANSAS vs. \_\_\_\_\_ (**FULL name**)

DIVISION NO.: \_\_\_\_\_

CASE NUMBER \_\_\_\_\_ (**PLEASE see notes below!**)

TYPE OF CASE      \_\_\_\_\_ Criminal      \_\_\_\_\_ Felony Drug      \_\_\_\_\_ Check  
                                 \_\_\_\_\_ Juvenile      \_\_\_\_\_ Traffic

DATE OF REQUEST: \_\_\_\_\_

ATTORNEY: \_\_\_\_\_

\_\_\_\_\_  
(If out of town, please provide complete address)

Retained \_\_\_\_\_      Appointed \_\_\_\_\_

DATE PROVIDED: \_\_\_\_\_      BY \_\_\_\_\_

**NOTES:**

- 1) Only **ONE** copy of the police report(s) per case will be provided. If there is a change of attorneys on a case, you must obtain the police report(s) from the previous attorney.
- 2) Prior to first appearance, an **Order Appointing Counsel** or an **Entry of Appearance** must be received from the defense attorney by the District Attorney's Office before police reports can be released.

**PROBATION VIOLATION: DO NOT FILL OUT THIS FORM.** Contact the prosecutor directly or go to the District Court Clerk's Office for copies of documents pertaining to violations of probation.

**EXTRADITION: DO NOT FILL OUT THIS FORM.** Discovery information pertaining to Extradition does not originate in our jurisdiction.